

भारत सरकार / GOVERNMENT OF INDIA

केन्द्रीय अनुसंधान संस्थान / CENTRAL RESEARCH INSTITUTE,

डा0घ0 कसौली जिला सोलन, (हि0प्र0) / P.O.-Kasauli, Distt. Solan, (H.P) 173204

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संख्या No: 1- 1/2026-Admn.

दिनांक Dated the

ADVERTISEMENT NOTICE

Filling up of one post of Administrative Officer in Central Research Institute, Kasauli under Ministry of Health & family Welfare / Dte.General of Health Services on deputation basis.

Applications are invited for filling up of one post of Administrative Officer, Group 'B' (Gazetted) at Central Research Institute, Kasauli (Under Ministry of Health & Family welfare /Dte. General of Health Services) in the Pay Matrix level-8(47600-151100) as under:-

By deputation (including short-term contract) of Officers under the Central Government or State Government or Union territories or Public Sector Undertakings or Autonomous Body or Statutory Body organizations or Universities or Recognized Research Institute. :-

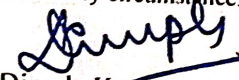
- (a) (i) holding analogous post on regular basis in the parent cadre or department;
Or
(ii) with 2 years' service in the grade rendered after appointment thereto on a regular basis in the Level-7 (Rs.44900-142400) in the Pay Matrix or equivalent in the parent cadre or department;
And
(b) possessing the following educational qualification and experience:-

Essential:-

1. Degree of a recognized University or Institute.
2. Three years experience in Establishment, Vigilance, Accounts work and Court matters in a Government Office or Public Sector Undertakings or Autonomous Body or Statutory Body.

Note :-

1. The period of deputation will ordinarily not exceed 3 years.
2. The person selected will be entitled to draw pay/deputation allowances in accordance with the Department of Personal & Training O.M. No. 2/29/91-Estt. (Pay-II) dated 15.01.1994 as amended vide O.M. No. 2/8/97-Estt. (Pay-II) dated 11.03.1998, 12.11.1998 & O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010.
3. The applications of suitable officers who are willing and eligible for the post and who can be spared immediately in the event of selection may be forwarded through proper channel. Duly verified, to the Director, Central Research Institute, Kasauli Distt. Solan (H.P.) -173204 ; within 60 days of publication in Employment News in the prescribed proforma alongwith APAR/ACR dossiers (Attested copies) for the last 3 years, Integrity Certificate, Vigilance Clearance and statement giving details of major or minor penalties imposed on the officer, if any, etc.
4. The candidate once selected for the post, will not be allowed to withdraw the candidature under any circumstance. Incomplete application shall not be entertained.


(Dr. Dimple Kasana),
Director.