

## ORDER

DOPT vide letter No. 1/6/2011-IR dated 7<sup>th</sup> Nov. 2019 has issued guidelines for implementation of Suo-Moto disclosure under Section 4 of RTI Act 2005. Ministry of Health & Family Welfare vide letter No. A-60011/120/2008 (FTS.3188796)-RTI dated 12.12.2019 has circulated these guidelines to all Public Authorities under its control for implementation of these guidelines. Disclosure of all Suo-moto information is required to be digitally uploaded on Institute's Website. For this the information pertaining to different office Sections/ Laboratories of the Institute that need to be mandatorily disclosed under the guidelines need to be classified, to determine/include all such information that can suo moto/voluntarily be disclosed, and schedule of providing all such information by various sections to Website committee for uploading. For this purpose, a committee with the following Officers of the Institute is hereby set-up:—

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|----|--|------------------|
| 1. | Dr. Sunil Kumar, Asstt. Director(S-IV)                 | Chairman         |
| 2. | Dr. Yashwant Kumar, Factory Manager                    | Member           |
| 3. | Dr. Vedhagiri Kumaresan, Deputy Asstt. Director (N.M.) | Member           |
| 4. | Officer-n-Charge, Administration                       | Member           |
| 5. | Stores Officer   | Member           |
| 6. | Accounts Officer                                       | Member           |
| 7. | Office Superintendent, Admn.                           | Member Secretary |

The Committee would also ensure that Institute's Website is also designed according to the guidelines and all desired information is uploaded on the Website of Institute.

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(Dr. Ajay Kumar Tahlan)  
Director

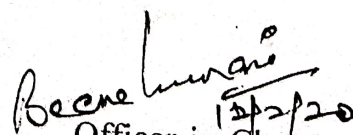
No.34-2/2012-Admn.

Central Research Institute,

Kasauli, dated: **12 FEB 2020**

Copy to:-

- 1-7. All above with a copy of guidelines on suo motu disclosure under Section 4 of the RTI Act.
- 8-14. Personal files of above officers/officials
15. Hindi Section for Hindi version.
16. Director Office.
17. Quality Assurance Division, CRI, Kasauli.
18. Spare copies.

  
12/2/20  
Officer-in-Charge  
Administration  
for Director,