

## भारत सरकार/GOVERNMENT OF INDIA

केन्द्रीय अनुसंधान संस्थान, कसौली/Central Research Institute, Kasauli

जिला सोलन (हिमाचल प्रदेश)-173204/Distt. Solan(HP)-173204

दूरभाष संख्या : 01792-272995, 273207, ई-मेल/e-mail : crikasaulistore@gmail.com, GST  
No.02PTLT11739A1DC

28 JUN 2023

Tender Enquiry No.: Q-07/I-12/LM-CMC/20-21/St.

दिनांक/Dated .....

दिनांक 18.07.2023 को 2:30 बजे खोली जायेगी

To,

Nodal Officer, Website Committee, CRI, Kasauli

Sir,

Sealed offers/proposals for Annual Maintenance Contract (AMC) for Labeling Machine are invited by the Director, Central Research Institute, Kasauli upto 18.07.2023 by 2:00 PM. The tenders are advised to read the terms and conditions carefully before submitting their offer/proposal for AMC, as the quotations are liable to be rejected if they contravene any of the condition(s) or are received after the due. The details of the equipment are as under:

**Details of Equipment:**

Name of Machinery/Equipment	:	LABELLING MACHINE
Manufactured by	:	M/s Aseptica Technology
Total No. of Labelling Machines :	:	1 No., Model ATL-250
Current status of Machine	:	Working/running

**Scope of CMC** : The below mentioned must be performed once in six months by the contracted firm :

1. Check integrity of electrical connections and if necessary rectify
2. Preventive maintenance like mechanical settings of equipment
3. Software update whenever necessary

**a. Description of Services:**

- i. During the AMC period, the firm shall provide preventive maintenance (PM) visits to the customer's equipments as recommended in the manufacturer's technical/service/operational manual, on half yearly basis (2 visits/year) commencing from the date of the AMC agreement
- ii. The firm will also provide technical assistance, technical information and code consultation to support its maintenance organization. 24X7 Continuous telephonic supports should be provided whenever required.
- iii. Up time shall be assessed every month and in case of shortfall during any month the contract shall be extended by a month.
- iv. There shall be no reimbursement for the extended period.
- v. Break-downs shall be attended to within 72 hours of reporting.
- vi. Alignment of sensors to be performed periodically and calibration of sensors to be performed, if required.
- vii. The firm shall provide any number of breakdown visits during the AMC period.
- viii. The firm needs to provide yearly schedule before commencing the work.

**Priority**

The firm will give priority in its service repair and manufacturing facilities to restoring the equipment to normal service.

**Install Location:**

Installation address of the equipment: **New DPT Facility**. The firm will not relocate the equipments, as this agreement is only in respect of the present equipments site, unless mutually agreed in writing, prior to relocating.

P.T.O.

**Work Schedule:**

All work and services provided in this contract agreement are to be performed during normal working hours on normal working days. No additional over time liability shall be borne by the customer.

**Repair/Replacement of parts:**

The institute will not bear any expenses towards the repair or replacement (spares to be maintained/procured by the institute) of any defective part(s) during the AMC period. The entire expenses in this regards shall be met by the firm out of the AMC Charges.

**Repair to be done by the firm only:**

In the interest of safety of the equipment and its users, the customer shall not direct or permit the repair alternation replacement or any interference with any of the equipment or any part thereof of any items specified herein by any person or organization other than the firm, its employees or contractors, without prior consent. Such consent will not be unreasonably withheld by the firm.

**Reporting:**

The firm will submit report of each and every visit (whether preventive maintenance or breakdown) to the customer on the same day of visit of the firm's visit through the head/officer-in-charge of the laboratory/section.

**Payment terms for AMC:**

The total Annual Maintenance Contract (AMC) charges for five (5) years is Rs..... (Rupees .....only) plus taxes extra. The defined AMC charges will be paid by CRI, Kasauli on half yearly basis after satisfactory completion of each half year. Year-wise AMC charges are as under:

Year of AMC	AMC Charges
1 <sup>st</sup> year of AMC	
2 <sup>nd</sup> year of AMC	
3 <sup>rd</sup> year of AMC	
4 <sup>th</sup> year of AMC	
5 <sup>th</sup> year of AMC	
<b>Total</b>	

**Security Deposit:**

The firm is required to deposit a sum of Rs...../- ( i.e. rounded off of 3-10% of value of AMC cost) in the shape of FDR/Bank Guarantee as security, prior to start of the contract.

**Arbitration**

Any dispute or difference between the parties with regards to this document and all connected and related matters whatsoever shall be discussed and settled amicably. In the event of any failure to resolve the disputes and the differences amicably, all such disputes or differences whatsoever shall be referred to Arbitration. The arbitration proceedings shall be conducted in English and in accordance with provisions of Indian Arbitration and Conciliation Act, 1966 or any statutory modification or enactment thereof. The venue of arbitration shall be Kasauli.

**Jurisdiction**

All disputes and differences arising out of, or connected with the contract shall be subject to the jurisdiction of the courts located at the place CRI Kasauli i.e. Kasauli jurisdiction.

## INSTRUCTIONS/GUIDELINES FOR TENDERER(S)

- 1 Tender should contain the following envelop:-
  - i. In Envelop No.1 : Bid Guarantee containing Earnest Money Deposit instrument along with forwarding letter
  - ii. In Envelop No.2 : Price Bid with year wise breakup of AMC charges clearly indicating applicable taxes etc.
  - iii. In Envelop No.3 : Technical Bid along with Tender Documents, signed on each pages as a token of acceptance of our terms and conditions.

The envelope should be enclosed and sealed in an outer envelope which should be clearly superscribed as 'Tender for AMC of Labeling Machine due on 18.07.2023 at 2:30 PM.

- 1 **Unsealed tender(s) will be rejected.**
- 2 Each tender must be accompanied with **Earnest Money Deposit of Rs. 50,000/- (Rs. Fifty Thousand only)** duly pledged in favour of the Director, Central Research Institute, Kasauli, (HP) in the shape of FDR/BG/DD of nationalized bank valid for six months drawn on any Scheduled Bank. Appropriate certificate needs to be attached in case of EMD Waiver.
- 3 **Tender(s) received without Earnest Money shall be rejected straightway.**
- 4 Earnest Money deposited with the Central Research Institute, Kasauli, in connection with any other tender will not be considered against this tender.
- 5 Offer in the Price Bid should be preferably typed or written in neat/legible handwriting. Over writing should be avoided and initialed if any overwriting is there.
- 6 Tender will be regarded as constituting an offer open to acceptance at the discretion of the Director, CRI for a period of six months from the date fixed for the receipt of the tender.
- 7 The Director (CRI) reserves all rights to accept or reject any tender without assigning any reason.
- 8 The tenderer(s) will be responsible to ensure that the tender is received on or before the due date and time in the office at Central Research Institute, Kasauli (HP). Tender box will be available in Store Section for depositing the tender envelope.
- 9 **Each page of the complete tender document should be signed by the tenderer(s) with stamp of the firm duly affixed on each page.**
- 10 The last date and time for receipt of tenders is **02:00 PM on 18.07.2023**. Tender(s) received after the due date and time shall not be considered.
- 11 The tender i.e. Bid Guarantee and Technical Bid shall be opened at **2:30 PM on 18.07.2023**. Price bids of the qualified firms will be opened later and informed to the bidder accordingly.
- 12 In the event of date of receipt or opening of tender being declared a holiday in the Central Research Institute, Kasauli next due date for receipt/opening of the tender will be the following working day at the same time.
- 13 The tender(s) shall be opened in the presence of intending tenderer(s) or their authorized representatives(s) if they wish to be present at that time.
- 14 Conditional price bid offer shall be rejected.
- 15 Any attempt direct or indirect, to cast influence, negotiation on the part of the tenderer with the officials/authority to whom he will submit the tender or the tender accepting official/authority before the finalization of tenders will render the tenderer liable for exclusion from consideration.

Yours Faithfully,

Store Officer

भंडार अधिकारी  
Store Officer  
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