

# CENTRAL RESEARCH INSTITUTE, KASAULI

Directorate General of Health Services  
Ministry of Health & Family Welfare, Govt. Of India



## **CONTENT CONTRIBUTION, MODERATION & APPROVAL POLICY (CMAP)**

Content needs to be contributed by individual section, Moderated by Chairman/Nodal officer (Website committee) & Approved by Director, CRI Kasauli. In order to present the content as per the requirement of the viewer, organize the content in categorized manner and to retrieve the relevant content efficiently, it is required to contribute the content to the website through a Content Management System which would be web-based having user friendly interface.

The content on the portal goes through the entire life-cycle process of:-

- Creation —————> By concerned department
  - Modification —————> By concerned department
  - Approval —————> By Director
  - Moderation
  - Publishing
  - Expiry
  - Archival
- } By website committee.

Once the content is contributed (in the prescribed uploading performa no. CRI/WEB/001), it needs to be approved and moderated prior to being published on the website. The content should be specifically checked for any offensive and discriminatory language. If the content is rejected at any level then it is reverted back to the concerned department for modification.

Thanks,

Website Committee  
C.R.I., Kasauli