

### **Detail Advertisement**

Applications are invited from the eligible and interested candidates for the following posts to be filled on Deputation (ISTC) basis. The posts are as under: -

1. One post of Bio-Medical Engineer, General Central Service, Group 'A' Gazetted (Non-Ministerial) in the Pay Level-11 (Rs.67700-208700) in Central Research Institute, Kasauli under Ministry of Health & Family Welfare.
2. One post of Deputy Assistant Director (Bio-Chemistry) (Non Medical), General Central Service, Group 'A' Gazetted (Non-Ministerial) in the Pay Level-10 (Rs.56100-177500) in Central Research Institute, Kasauli under Ministry of Health & Family Welfare.

The above posts are required to be filled by deputation (including short term contract) from amongst the Officers under the Central Government or State Government or Union territory Administration or Public Sector Undertakings or Universities or Recognized Research Institutions or semi Government or Autonomous Bodies or Statutory Organizations.

Duly completed applications through proper channel should reach to the undersigned within 60 days of publication of this Notice in Employment News.

#### **1. Bio-Medical Engineer:-**

- A) i) Holding analogous posts on regular basis in the parent cadre or department; or
- ii) with five years' service in the grade rendered after appointment thereto on a regular basis in posts in pay Level-10 (Rs.56100-177500) {Pay Band-3, Rs. 15600-39100 with grade pay of Rs.5400/- (Pre-revised)} or equivalent in the parent cadre or department; and
- B) Possessing the following educational qualifications and experience.

#### **Essential :-**

- (i) Degree in Electronics or Electrical Engineering or Instrumentation Engineering or Mechanical Engineering from a recognized University or Institute;
- (ii) Four years experience in maintenance and repair of machinery, equipments, etc. in Bio-Medical Engineering in a recognized hospital.

Note 1: Period of deputation(including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be 'not exceeding fifty six years' as on the closing date of receipt of applications.)

Note 2: For the purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006 or the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission shall be deemed to be



- service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.
3. The person selected will be entitled to draw pay deputation allowance in accordance with the Department of Personal & Training. OM No. 2/11/2017-Estt. (Pay-II) dated 24.11.2017 and as amended time to time.
  4. The applications of suitable Officers who are willing and eligible for the post and who can be spared immediately in the event of selection may be forwarded, through proper channel, duly verified to the undersigned within 60 days of publication in Employment News, in the prescribed proforma, alongwith ACR dossiers for the last 5 years, Integrity Certificate, Vigilance Clearance and statement giving details of major or minor penalties imposed on the officer, if any, etc.
  5. The candidate once selected for the post will not be allowed to withdraw the candidature under any circumstance. Incomplete applications shall not be entertained.

**2. Deputy Assistant Director (Bio-Chemistry)(N.M.):**

- A) i) Holding analogous posts on regular basis in the parent cadre or department; or
- ii) with two years' service in the grade rendered after appointment thereto on a regular basis in posts in PB-2, Rs. 9300-34800 with grade pay of Rs.4800/- (Pre-revised)} or in pay Level-8 (Rs.47600-151100) or equivalent in the parent cadre or department; or
- (iii) with two years service in the grade rendered after appointment thereto on a regular basis in posts in PB-2 Rs. 9300-34800 with grade pay Rs.4600 or equivalent; and
- B) Possessing the following educational qualifications and experience.

**Essential :-**

- (i) Master of Science in Bio-Chemistry from a recognized University or Institute.
- (ii) One year's experience in the manufacture and testing of human biological products and/or in research in the field of medical Biochemistry, Microbiology, Virology or Immunology from a Government Autonomous or Statutory Organizations, Public Sector Undertaking, Universities or recognized research Institutes.

**Desirable:**

Doctorate degree in Bio-Chemistry from a recognized University or Institute.

Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment be promotion.  
(Period of deputation(including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

- Note 2:- The maximum age limit for appointment by deputation (including short term contract) shall be 'not exceeding fifty six years' as on the closing date of receipt of applications.)
- Note 3: For the purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 01.01.2006 or the date from which the revised pay structure based on the 6<sup>th</sup> Central Pay Commission shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.
4. The person selected will be entitled to draw pay deputation allowance in accordance with the Department of Personal & Training. OM No. 2/11/2017-Estt. (Pay-II) dated 24.11.2017 and as amended time to time.
5. The applications of suitable Officers who are willing and eligible for the post and who can be spared immediately in the event of selection may be forwarded, through proper channel, duly verified to the undersigned within 60 days of publication in Employment News, in the prescribed proforma, alongwith ACR dossiers for the last 5 years, Integrity Certificate, Vigilance Clearance and statement giving details of major or minor penalties imposed on the officer, if any, etc.
6. The candidate once selected for the post will not be allowed to withdraw the candidature under any circumstance. Incomplete applications shall not be entertained.

  
(Dr. Dimple Kasana)  
DIRECTOR



**BIO-DATA**

Proforma

|   |  |                            |      |  |   |  |
|---|--|----------------------------|------|--|---|--|
| Name of the post applied for:-  |  |                            |      |  |   |  |
| 1.  | Name and Address<br>(In Block Letters)   |                            |      |  |   |  |
| 2.  | Date of Birth (in Christian era)   |                            |      |  |   |  |
| 3.  | (i) Date of entry into regular services  |                            |      |  |   |  |
|   | (ii) Date of retirement under central/State Government Rules   |                            |      |  |   |  |
| 4.  | Educational Qualifications   |                            |      |  |   |  |
| 5.  | Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) |                            |      |  |   |  |
| Qualifications/Experience required as mentioned in the advertisement/vacancy circular |  |                            |      | Qualifications/experience possessed by the officer |   |  |
| Essential   |  |                            |      | Essential  |   |  |
| (A) Qualification   |  |                            |      | (A) Qualification                                  |   |  |
| (B) Experience  |  |                            |      | (B) Experience                                     |   |  |
| Desirable   |  |                            |      | Desirable  |   |  |
| (A) Qualification   |  |                            |      | (A) Qualification                                  |   |  |
| (B) Experience  |  |                            |      | (B) Experience                                     |   |  |
| 6.  | Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post  |                            |      |  |   |  |
| 7.  | Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.  |                            |      |  |   |  |
| Office/Institution  |  | Post held on Regular basis | From | To   | *Pay Band and Grade Pay/Pay Scale of the post held on regular basis | Nature of Duties (in detail) highlighting experience required for the post applied for |
|   |  |                            |      |  |   |  |

|      |   |   |   |  |
|------|---|---|---|--|
| 8.   | Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent  |   |   |  |
| 9.   | In case the present employment is held on deputation/contract basis, please state   |   |   |  |
|      | (a)The date of initial appointment  | (b)Period of appointment on deputation/contract | (c)Name of the parent office/organization to which the applicant belongs. | (d)Name of the post and Pay of the post held in Substantment capacity in the Parent organisation |
|      |   |   |   |  |
| 9.1. | Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearanceand Integrity certifiacte.       |   |   |  |
| 9.2. | Note: Information under Column9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation |   |   |  |
| 10.  | If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.   |   |   |  |
| 11.  | Additional details about present employment: Plese state whether working under (indicate the name of your emplier against the relevant column)  |   |   |  |
|      | (a)   | Central Government                              |   |  |
|      | (b)   | State Government                                |   |  |
|      | (c)   | Autonomous Organixation                         |   |  |
|      | (d)   | Government Undertaking                          |   |  |
|      | (e)   | Universilies                                    |   |  |
|      | (f)   | Orthers   |   |  |
| 12.  | Plese state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.   |   |   |  |
| 13.  | Are you in Revised Scale of Pay? If Yes, give the date from which the revision took plase and also indicate the pre-revised scale.  |   |   |  |



|       |   |  |                  |
|-------|---|--|------------------|
| 14.   | Total emoluments per month now drawn  |  |                  |
|       | Basic Pay in the PB as per 6th<br>CPC/Pay Level as per 7th<br>CPC   | Grade Pay  | Total Emoluments |
|       |   |  |                  |
| 15.   | In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may been closed. |  |                  |
|       | Basic Pay with Scale of Pay And<br>rate of increment  | Dearness Pay/interim<br>relief/other Allowances etc.,<br>(with break-up details) | Total Emoluments |
|       |   |  |                  |
| 16.A. | Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information thereto.)                                |  |                  |
|       | (i) Additional academic qualifications  |  |                  |
|       | (ii) Professional training and  |  |                  |
|       | (iii) Work experience over and above prescribed in the Vacancy Circular/Advertisement<br>(Note: Enclose a separate sheet, if the space is insufficient)   |  |                  |
| 16.B. | Achievements:<br>The candidates are requested to indicate information with regard to;   |  |                  |
|       | (i) Research publications and reports and Special projects.   |  |                  |
|       | (ii) Awards/ Scholarships/ Official Appreciation  |  |                  |
|       | (iii) Affiliation with the professional bodies/institutions/societies and;  |  |                  |
|       | (iv) Any research/innovative measure involving official recognition.  |  |                  |
|       | (v) Any other information.<br><br>(Note: Enclose a separate sheet if the space is insufficient.)  |  |                  |

|     |  |  |
|-----|--|--|
| 17. | Please state whether you are applying for deputation or short term contract. |  |
| 18. | Whether belongs to SC/ST   |  |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The Information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address.....

Date:

**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

(i) There is no vigilance or disciplinary case pending/contemplated against

Shree/Smt.....

(ii) His/Her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 3/8 years attested by an officer of the rank of Under Secretary of the Govt of India or equivalents are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the may be)

Countersigned

(Employer/Cadre Controlling Authority with seal)