

भारत सरकार
GOVERNMENT OF INDIA

CENTRAL RESEARCH INSTITUTE, KASAULI(HP) -173204
(Ministry of Health & Family Welfare/Dte. G.H.S., New Delhi)

दूरभाष /Tel No: 01792-272060, 272114.
फैक्स /Fax No : 01792-273377, 272016,

संख्या /No.1-3/2017-Admn.
केन्द्रीय अनुसंधान संस्थान, कसौली (हि0प्र0)
CENTRAL RESEARCH INSTITUTE,
KASAULI (HP). Dated:4.12.2018

ABRIDGED NOTICE

Applications are invited from the eligible candidates for appointment on deputation basis to one post of **Assistant Library and Information Officer** in Central Research Institute, Kasauli in the pay Matrix level 7 (Rs.44900-142400), General Central services Group 'B' Gazetted (Non-Ministerial). Detailed advertisement notice alongwith application format can be seen on Institute Website www.crikasauli.nic.in.

Only such applications which are complete in all respects and routed through Proper Channel will be considered.

Duly completed applications through proper channel should reach to the undersigned within 45 days of publication of this Notice in Employment News.

CENTRAL RESEARCH INSTITUE,
KASAULI (H.P.)-173204

(DR. Ajay Kumar Tahlan),
DIRECTOR.

DR. AJAY KUMAR TAHLAN
5/12/18
B.S.
4/12/18
4/12
26/12/18

No. 1-3/2017-Admn
Central Research Institute, Kasauli, Distt. Solan (H.P.)-173204
(Ministry of Health and Family Welfare/ Dte. G.H.S.)

Dated:- 4.12.2018

ADVERTISEMENT

Filling up of one post of Assistant Library and Information Officer in Central Research Institute, Kasauli under Ministry of Health & family Welfare / Dte.General of Health Services on deputation basis.

Applications are invited from the eligible candidates for appointment on deputation basis to the one post of **Assistant Library and Information Officer** in Central Research Institute, Kasauli in the pay Matrix level 7 (Rs.44900-142400), General Central services Group 'B' Gazetted (Non-Ministerial). Duly completed applications will be considered as are routed through proper channel in the prescribed proforma (Annexure-1) in duplicate and should reach to the undersigned within 45 days of publication of this Notice in Employment News. The post is to be filled by transfer on deputation as under :-

1. The Officer of the Central Government or State Government or Union territories or Autonomous or Statutory Organizations or Public Sector Undertakings or University or Recognized Research Institutions or Educational Institutes:-
 - (a) i) Holding analogous posts on a regular basis, or
 - ii) With five years' regular services in posts in Level-6 (Rs.35400-112400) in the Pay Matrix or equivalent; and
 - (b) possessing the following educational qualifications and experience.

ESSENTIAL:-

- (i) Bachelors Degree in Library Science or Library and Information Science of a recognized University or Institute.
- (ii) Two years; professional experience in a Library under Central Government or State Government or Union territories.

DESIRABLE:

- (i). Master's degree in Library Science or Library and Information Science of a recognized university or Institute.
- (ii) Diploma in Computer Applications from a recognized University or Institute.

Note 1:- The Departmental Library and Information Assistant in Level-6 of pay matrix with five years' regular service in the grade and having the educational qualification and experience prescribed for deputationists shall also be considered along with outsiders. If he/she is selected for appointment to the post, the same shall be treated as having been filled by promotion.

Note 2:- The period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be 'not exceeding 56 years' as on the closing date of receipt of applications.

CENTRAL RESEARCH INSTITUE,
KASAULI (H.P.)-173204

(DR. Ajay Kumar Tahlán),
DIRECTOR.

4/12/18
4/12/18
4/12/18

BIO DATA PROFORMA

1. Name and Address in Block Letters :
2. Date of Birth (In Christian era) :
3. Date of retirement under Central/
State Government rules. :
4. Educational Qualifications :
5. Whether Educational and other
Qualifications required for the Post are satisfied
(If any Qualification has been treated as equivalent to the
one prescribed in the rules, state the authority for the same).

Qualifications/Experience required

Qualifications/Experience
possessed by the Officer.

Essential (1)
(2)
(3)

Desired (1)
(2)

- 6 Please state clearly whether in the light of entries made by you above, :
you meet the requirements of the post.
- 7 Details of Employment, in Chronological order. Enclose a separate sheet, duly authenticated
by your signature, if the space below is insufficient.

Office/Instt./ Organization	Post Held		Scale of Pay and Basic pay	Nature of Duties
	From	To		

8. Nature of Present employment, i.e. ad-hoc or temporary or quasi-permanent or permanent.
- 9 In case the present employment is held on deputation/contract basis, please state:
 - (a) The date of initial appointment. :
 - (b) Period of appointment on Deputation/contract :
 - (c) Name of the parent Office/ Organization to which you belong :
 - (d) :
- 10 Additional details about present employment, please state whether working under:

(a) Central Government :	(b) State Government :
(c) Autonomous Organization :	(d) Government Undertakings :
(e) Universities :	
- 11 Are you in Revised Scale of Pay? If yes, give date from which the revision took place and also
indicate the Pre-revised scale :
- 12 Total emoluments per month now drawn :
- 13 Additional information, if any, which you would like to mention in support of your suitability
for the post. Enclose a separate Sheet, if the space is sufficient.
- 14 Whether belongs to SC/ST :
- 15 Remarks

Dated :

Signature of the Candidate
Address :

Countersigned.....
(Employer)